

Backpack District Meeting Minutes

Tues, 3/28/17 Moss Bay Room

In attendance: Janis, Bill, Erin, Jon, Shannon

Video Project-

- John Nuir/LWSD is slated to shoot a backpack video for 5th grade students district-wide
- This will include students presenting how to wear and pack, along with supply shopping suggestions
- Students will view this spring, **Jon H** will brief principals that this is coming
- Our kids will participate, should take a couple of hours in an afternoon
- Note- Janis has other students that have volunteered to help in BP efforts, would need photo clearance prior
- **Janis/Bill** will put together outline for video content and get to Shannon by next week
- **Shannon** will put together a script
- **Shannon** will send availability dates to Janis for a meeting when we are all back

4/13/17 Meeting Review-

- Janis presenting to LWSD PTSA Council (10-15 mins) on 4/13 @ 7pm
- **Jon** will let the principals know this is happening in case parents come to them w/inquiries
- Goal of pres: how we ID'd problem, did a BPA day, steps/solutions, partnership w/district, ongoing support available for this effort moving forward.
- Output: Gauge interest and have pre-set follow up meeting to do a BPA Day Orientation @ resource center (schedule using frontdesk@lwsd.org) w/ Shelly Rios for Sammamish or Hughes room) . Mckenzie Brown will coordinate with Shannon.
- **Janis** is working on the "BPA Day Toolkit" which is a step by step guide for the event.
- Reviewed potential questions/responses: laptops/lockers/planners
 - Laptops purchased annually, 6 & 9 get new, strategic, phasing out desktop for teachers
 - **Jon** will check with Sally to find out if students have been surveyed on usage and also if we have login stats by grade/class to analyze

Principals meet monthly- Jon suggested we should be getting into to them as a collective group. **Jon and Rick** will try first step in making this happen and let us know how it goes.

Backpack Awards- Shannon Jones from KiMS will develop a program for our school that rewards staff for their solutions/innovation around reducing backpack weight. This will be a learning experience for potential rollout for district-wide next year in partnership with PTSA since their resources are spread thin right now.

There are 7 comprehensive middle schools. Inglewood and KiMS don't have lockers. Rose Hill does. **Jon** will check on others. We were all also curious how it gets decided if a new school will have lockers or not?

Planners-

- Each school orders own planners in the March- June timeframe and 2 template sizes are offered. **Shannon/Jon** figuring out: Does every school orders these?

- **Shannon** will coordinate with Chelsea to see if verbiage can be added to the school communications recommending half sized.
- **Shannon** will also see if we can omit the code of conduct/front pages of planners and move them into Haiku or store somewhere else electronically
- Discussed idea of moving to electronic planners, still grass roots right now.

Shannon mentioned some schools are working on their supply lists now.

Marketing Materials-

- Confirmed that source for mktg materials slated for August are from AOTA site. Here is a resource at AOTA if you need anything, she's been very responsive and I'm sure would help develop something if you give her time/specifics.

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- It make sense to house some of our backpack materials on the LWSD.org site
- Perhaps under 'health & wellness' which is Molly Houtschens, supervisor who oversees nurses
- Principals can be directed to that page in LWSD from their internal portal
- Janis mentioned importance of including items to pack (and avoid), how to pack, in addition to the fit of the backpack mentioned in mktg plan
- **Shannon** will have Chelsea update our BPA day materials to be generic for district-wide use