

**Kirkland Middle School PTSA Board Meeting
(December 12, 2017)
Kirkland Middle School**

Meeting Minutes

Call to Order: The meeting was called to order at 8:55am. Hae Sue Park, Cheryl Geels, Coleen Roberts, Bonnie McDaniel, Yvonne Holecek, Alison Sheffer, Karem Planas, and Karen Tipp were in attendance.

Approval of Minutes: Minutes from the November 14, 2017 meeting were approved as written.

President's Report:

- Hae Sue brought materials for the February bond and levy.
- No room for extra microwaves. Perhaps we could get a more robust microwave so the food heats faster. We will follow up on this.
- School has been working on Internet Safety for Kids
- Hae Sue will get a thank you card for Margo Wei for running Reflections. She did an amazing job this year.
- If interested in attending Founder's Day, please let Hae Sue know. Date is February 13 at noon.
- Winter dance raised \$207 from concessions.
- Hae Sue will reach out Mr. Booker about Stem Night.

Nominating Committee:

The board would like to nominate the following individuals to the 2017/2018 Nominating Committee:

**Karem Planas
Yvonne Holecek
Natasha Leardi**

Karem Planas made a motion that the board approves these individuals to be nominated to the 2017/2018 Nominating Committee. Cheryl seconded the motion. The motion passes unanimously. The actual vote for the Nominating Committee will take place in January at the General Membership Meeting.

Advocacy Report:

- The Supreme Court is currently ruling on whether the state has met the requirements of McCleary.
- Bonnie will follow up with Melissa Stone to see if she could speak about the bond/levy at our next general membership meeting in January.

Treasurer's Report:

- We reviewed the treasurer's report.
- Expenses are still coming in for Elf.

- Paypal fees are higher than budgeted. We need to discuss how we want to handle those expenses. We may want to include the PayPal fees with the area they are associated to, for example membership and the school play.
- We are ahead on fundraising.
- Please get expenses in as quickly as possible.

Committee Reports

Communications:

- Panthergram
 - Panthergram went out last week.
 - Will update the community about the Giving Tree. It was an incredible success.
 - Wellness is hosting an event tonight at the Heathman 7pm, and we have our PTSA event at Chainline on this Sunday at 4pm. We have 27 yeses for the event.

Student Programs:

- Please come to Wellness event tonight.
- Turkey Trot was fun. Two teachers participated as well as several families.
- We will have Wellfest in June.
- Reflections is wrapping up today. Margo has a replacement for next year, so the program is on track.

Ways and Means:

- Everything is on track with fundraising and financial review.

Outreach: No report

Membership:

- Issues with uploading new members but it is getting addressed by the software company.
- Directory is out. Great Job!!!
- Karem wants to reach out to teachers directly to feature them in the Spotlight section of the Panthergram.

Unfinished Business: None.

New Business: None.

Meeting Adjourned: The meeting adjourned at 9:45am.

Respectfully Submitted,

Karen E Tipp

12/12/17