

# KiMS Parent's Guide to Skyward

## Reading the Gradebook

### SUMMARY PAGE

The summary page presented provides an overall view of the student's grades. If a student is missing work, a list of missing assignments appears on the summary page. To get more detail about any class, click on the **letter grade** associated with that class.

Family Access - Google Chrome  
https://www2.saas.wa-k12.net/scripts/cgiip.exe/WService=wlkash71/sfgradebook001.w

Family Access [redacted] My Account Email History Exit

Home  
Calendar  
Gradebook

Missing Assignments exist for [redacted] (Show All) ← START HERE: HOPEFULLY YOU HAVE NO MISSING ASSIGNMENTS! BUT IF YOU DO, THEY ARE LISTED HERE.

[redacted] has 3 missing assignments:  
Due: 09/25/2015 Divisibility Summary+xtmath, 6TH GRADE MATHEMATICS (Period 1) KEVIN HAKES MILLER  
09/23/2015 Divisibility 2-4 & xtmath, 6TH GRADE MATHEMATICS (Period 1) KEVIN HAKES MILLER

Class Grades [redacted] KIRKLAND MIDDLE SCHOOL Display Options

Grades posted to the report card are in bold. The current term is highlighted.

Class	T1	T2	T4	S2
6TH GRADE MATHEMATICS Period 1 (7:00 AM - 8:00 AM) KEVIN HAKES MILLER	<b>A</b>			
INTEGRATED SCIENCE 6 Period 2 (8:00 AM - 9:00 AM) SUSAN BUYARSKI-CRAUER				
SOCIAL STUDY 6 Period 3 (9:00 AM - 10:00 AM) MARC ANTAL				
ENGLISH 6 Period 4 (10:00 AM - 11:00 AM) MARTHA IVY				
STEM 1 Period 5 (12:00 PM - 1:00 PM) DEREK JACOBSEN				
FITNESS 6 Period 6 (1:00 PM - 2:00 PM) NANCY KNIGHT				

### CLASS DETAIL PAGE

The detail page lists all graded assignments for that class. This example shows a typical math class with a category for homework and a category for tests. Focus on the overall grade.

T1 Progress Report

6TH GRADE MATHEMATICS (Period 1) KEVIN HAKES MILLER

Summary [redacted] Grade Mark Legend

Assignment Category Summary

T1 Grade	Percent
A	91.95%

START HERE: Current overall grade.

Due	Assignment	Points Earned	Percent	Grade	Missing	No Count	Absent
	<b>Homework &amp; Classwork</b> weighted at 25.00%	<b>35 out of 45</b>	<b>77.78</b>	<b>C+</b>			
09/25/15	Divisibility Summary+xtmath	0 out of 5	0.00	F	✓		
09/25/15	Divisibility 2-3-6	5 out of 5	100.00	A			
09/23/15	Divisibility 3-9 & xtmath	5 out of 5	100.00	A			
09/23/15	Divisibility 2-4 & xtmath	0 out of 5	0.00	F	✓		
09/22/15	Divisibility 2-5-10	5 out of 5	100.00	A			
09/16/15	Problem Solving #5	5 out of 5	100.00	A			ABSENT EXCUSED - MEDICAL-ILL
09/15/15	IXL Q.3 to 40 (show work)	5 out of 5	100.00	A			
09/11/15	Problem Solving #4	5 out of 5	100.00	A			
09/11/15	Problem Solving #3	5 out of 5	100.00	A			
	<b>Test/Quiz/Project</b> weighted at 75.00%	<b>29 out of 30</b>	<b>96.67</b>	<b>A</b>			
09/25/15	Divisibility quiz	4 out of 5	80.00	B-			
09/17/15	Problem Solving Quiz	25 out of 25	100.00	A			

Current homework summary grade.

Current test/quiz summary grade.

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### MISSING WORK DETAIL PAGE

When [Show All](#) is clicked on the Missing Assignments title, Skyward presents a pop-up window listing all missing assignment with additional details. A common confusion comes from the Absent column. That column indicates if the student was absent when the assignment was due and if the absence was excused. It does not mean the assignment is excused. **Any assignment listed on the report is expected to be turned in.**

This means your student's absence was excused, not the work. If work appears missing in this view, it is expected to be made up.

Due	Assignment	Term	Class	Teacher	Category	Points Possible	Absent
02/05/2016	IXL 6.BB.22; BB.24 to 80 each	T3	6TH GRADE MATHEMATICS	KEVIN HAKES MILLER	Homework & Classwork	(0 out of 5, 0.00% F)	5 ABSENT EXCUSED - MEDICAL-ILL
01/28/2016	Flowers Reading Guide	T3	INTEGRATED SCIENCE 6	SUSAN BUYARSKI-CRAUER	Classwork/Homework	(0 out of 10, 0.00% F)	10 ABSENT EXCUSED - MEDICAL-ILL

### MISSING WORK DAILY EMAIL

Skyward offers a daily email reporting missing work. To enable this feature, login to Skyward and click on [My Profile](#) in the upper left corner. On the profile page, click the "Receive Grading Emails for my students."

With this feature enabled, Skyward sends a daily email listing missing assignments until the student resolves the missing work with their teacher.

Check this box to get email when your child has missing work.

Receive Grading Emails for my student(s) [?]

### MISSING FLAGS, ZEROS, AND ASTERISKS

Missing assignments receive a score of zero and are marked as missing. The missing flag indicates the student needs to get the work turned in. The student may or may not receive credit for the late work based on teacher policy and the reason for the missing work.

If an assignment receives a zero and the missing flag is not set, that means the student scored a zero for the assignment. If an assignment has an asterisk as a grade, that means the teacher is in the process of grading and there is no action needed from the student. Asterisk scores do not affect the student's current grade.